



**Newton Public Schools • 100 Walnut Street • Newton, MA • 02460**

## **Pre-registration Certification**

### **Students Over Age 18**

The following information is for **students over age 18** residing with a Newton family or living independently. Forms must be completed, notarized and returned to the Newton Public Schools, Room 218, 100 Walnut Street, Newton, MA 02460.

In order to attend the Newton Public Schools, a student must actually reside in the City of Newton. In determining residency, Newton Public Schools reserves the right to request a variety of documentation and to conduct an investigation into where a student actually resides. Those students who cannot provide requested proof of residency will be referred for a residency check by the Newton Police Department, Community Services Bureau. Because residency can, and does, change for students during the course of the academic year, we may continue to verify residency after the commencement of classes and we may act upon anonymous tips received to conduct a residency verification investigation.

It is also the responsibility of the student to notify school personnel immediately if a change in residency occurs. In addition to student information, we also require information from the owner of the property and the resident(s) in shared tenancy where a student currently resides.

Students found to be in violation of the residency guidelines will face strict penalties, including, but not limited to, immediate dismissal from school; per diem fines for the education and related services accessed as a non-resident which are based on the per pupil cost to the district and, possible legal action.

#### **Directions:**

1. **Student Over Age 18 Pre-registration Certification Form** – the student must complete all information and have the form notarized.
2. **Shared Tenancy for Students Over Age 18 Form** – If the student is residing with a tenant and not the property owner, the person whose name is on the lease agreement must complete all information and have the form notarized.
3. **Property Owner Pre-registration Certification Form** – The owner of the property must complete all information and have the form notarized.

All forms must be returned to Newton Public Schools, 100 Walnut Street, Room 218, Newton, MA 02460.



# Students Over Age 18 Pre-registration Certification Form

## Student Information

Name		Date of Birth	
Current Address			
Expected Dates of Residency at Current Address			
Home Phone	Cell Phone	Email Address	
Employer			Work Phone
Previous Address			Country
Do you own a motor vehicle? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If Yes, is the motor vehicle registered in the City of Newton? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If No, please explain _____			

### 1. The student keeps his/her personal possessions at the address listed in this certification.

Yes  No  If No, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 2. The student returns to the address listed in this certification at the end of each school day and spend(s) the evening/night.

Yes  No  If No, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 3. The student receives his/her mail at the address listed in this certification.

Yes  No  If No, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 4. The student stays at the address listed in this certification over weekends, holidays, and vacation periods.

Yes  No  If No, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I swear under pains and penalties of perjury that the answers above are true and accurate.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

### COMMONWEALTH OF MASSACHUSETTS, MIDDLESEX, SS.

Subscribed and sworn to me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
(Please print or stamp name)

\_\_\_\_\_  
Notary Seal



**Newton Public Schools • 100 Walnut Street • Newton, MA • 02460**

## Shared Tenancy for Students Over Age 18 Pre-registration Certification Form

**\*In addition to the information below, please provide a copy of your lease signed by yourself and landlord and two utility bills as proof of residency.**

### Tenant Information

Name	Relationship to Student	
Address		
Home Phone	Cell Phone	Email Address

I am the tenant living at \_\_\_\_\_, Newton, MA and  
(Address)

acknowledge that the following student resides with me at the above address will be registering for school in Newton:

<b>Name of Student</b>		
Home Phone	Cell Phone	Email Address

### Expected dates of residency for this family at the address listed above:

<b>From:</b>	<b>To:</b>
--------------	------------

I swear under pains and penalties of perjury that the answers above are true and accurate. I understand that it is my obligation to inform the Newton Public Schools if there is a change in the residency of the student.

<b>Signature of Tenant</b>	<b>Date</b>
----------------------------	-------------

**COMMONWEALTH OF MASSACHUSETTS, MIDDLESEX, SS.**

Subscribed and sworn to me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Notary Public	My Commission Expires
---------------	-----------------------

(Please print or stamp name)

Notary Seal



## Property Owner Pre-registration Certification Form for Students Over Age 18

.....

**Property Owner Information**

Name		Relationship to Student	
Address			
Home Phone	Cell Phone	Email Address	

I am the owner of the property at \_\_\_\_\_, Newton, MA and  
(Address)

acknowledge that the following person resides at the above address and will be registering for school in Newton:

<b>Name of Student</b>		
Home Phone	Cell Phone	Email Address

**Expected dates of residency for this family at the address listed above:**

<b>From:</b>	<b>To:</b>
--------------	------------

I swear under pains and penalties of perjury that the answers above are true and accurate. I understand that it is my obligation to inform the Newton Public Schools if there is a change in the residency of this student.

<b>Signature of Property Owner</b>	<b>Date</b>
------------------------------------	-------------

**COMMONWEALTH OF MASSACHUSETTS, MIDDLESEX, SS.**

Subscribed and sworn to me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Notary Public	My Commission Expires
---------------	-----------------------

\_\_\_\_\_  
(Please print or stamp name)

Notary Seal