

Michael D. Cronin
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MEMORANDUM

TO: Sandra Guryan, Deputy Superintendent/Chief Administrative Officer

FROM: Michael Cronin, Chief of Operations

DATE: March 23, 2015

RE: Operations Status Report

Facilities Report

In our last report we had no mention of snow just low temperatures. Today we have a near record breaking snow pack and 39 reported roof leaks. All roof leak work orders have been assigned to our roofing contractor and are being completed in priority order.

We are collecting the summer project list from all the principals. These projects consist of painting, replacing floor tiles and general sprucing up and are not to be confused with capital projects like boiler or window replacement projects. Once the list is finalized it will be sent to contractors for pricing or to Public Buildings Department for budget planning. It is always our hope to hit the ground running with these projects the day after the students leave for summer vacation.

During February break the custodial staff did the typical deep cleaning of all common areas with particular attention being drawn to Carr. You may remember from our report in the fall that we were interested to learn how the new “no wax” floor surface would hold up in the harsh winter months. These are the floors that we are cleaning with only water (ecoH2o technology). No one will disagree that this has been the harshest of winters. We have used more salt, sand and ice melt than ever before and I am happy to report the Carr “no wax” flooring looks great. I have received great reports on the appearance of this flooring from school staff, administrators and even the toughest critics, the custodians themselves. We predict this to be the floor standard for all schools.

Peeking out from the abundant snow, we’ve made great progress with our ECM projects. The vacuum recovery systems at Franklin and Underwood have been commissioned and the associated boiler controls adjusted. Both facilities are now running steam pressure of 3.5 – 4 lbs. This is a 43% reduction from the pre-installation pressure of 7 lbs. While this reduction is only

an indicator of reduced fuel consumption, we are anxious to review the therm comparison at the end of the heating season.

Additionally, we are 90% complete with commissioning the Countryside controls installed to better regulate equipment operational parameters. Wireless electronic thermostat transducers were installed in all classrooms allowing us to set day/night operation of equipment as well as to monitor space temperature and branch pneumatic pressure. This allows us to more easily identify equipment out of its design parameters and to more readily affect repairs. All modular rooftop AHU's and the heating plant are also on line, providing greater operational control and monitoring.

Peirce and Underwood are currently in process with controls upgrades and are expected to begin commissioning within the month.

Custodial Overtime by Category

Category	FY 15 Monthly hours 2/1/15-2/28/15	FY 15 YTD Cumulative hours 7/1/14 - 3/1/15	FY15 YTD Total Overtime Expense
Cleaning/Miscellaneous Man Out	407.00	4,604.25	\$ 170,319.89
OT Pool	0.00	0.00	\$ -
Other	359.75	1,608.00	\$ 64,277.46
Package	58.00	445.00	\$ 16,269.73
School Committee	4.00	44.50	\$ 1,614.33
School Events	299.50	3,830.50	\$ 149,766.24
USB Aftercare	31.00	185.00	\$ 6,326.78
USB Athletics	141.00	787.00	\$ 28,955.84
USB Community Education	265.00	1,955.80	\$ 72,116.29
USB Community Groups	436.50	3,110.67	\$ 122,173.65
USB Elections	0.00	277.00	\$ 10,430.67
USB PTO/PTSA	77.00	533.00	\$ 19,543.26
USB Recreation	318.50	2,251.50	\$ 84,963.90
TOTAL	2,397.25	19,632.22	\$ 746,758.04

Use of School Buildings

A total of **982** Use of School Buildings permits have been approved since July 1, 2014. The breakdown of permits by type is:

- A= (School related or PTO)
- B= (City youth groups, municipal, day care & Newton community groups)
- C= (Other users including business users [Newton and non-Newton] and non-Newton community groups)

Permit Category	FY 15 Total # of USB Permits Approved YTD 7/1/14 to 3/13/15	FY 15 Total Amount Invoiced 7/1/14 to 3/13/15	FY 15 Total Payments Received 7/1/14 to 3/13/15	FY 15 Total Amount Due from Permits Approved from 7/1/14 to 3/13/15
A	737	\$ 43,485	\$ 37,740	\$ 5,745
B	173	\$ 231,648	\$ 197,185	\$ 34,463
C	72	\$ 306,165	\$ 211,855	\$ 94,310
Total	982	\$ 581,298	\$ 446,780	\$ 134,518
Total Amount Due from B and C Permits Only				\$ 128,773

Thank you to Paul Anastasi, Carol Chafetz, June McCarthy, Beverly Morong and David Stickney for their contribution to this report.