

NEWTON PUBLIC SCHOOLS

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Memorandum

TO: David Fleishman, Superintendent

FROM: Sandra Guryan, Deputy Superintendent/Chief Administrative Officer

DATE: July 19, 2011

RE: FY12 Facilities Update

This memo will provide a status report on the current short-term facilities projects, the elementary modular classrooms and the Day Middle School expansion/renovation. Also included is a brief update on the status of long-term facilities planning.

Elementary Modular Classrooms: The four modular classrooms for three schools (Burr, Horace Mann and Zervas) are now in the bid process, with the public bid opening to be held on July 26, 2011. After review by the School Committee, the Public Facilities, Programs and Services and Finance Committees, Design Review and the full Board of Aldermen, these classrooms are approved for a funding level of \$923,375 not including sprinkler systems. Once the bids are reviewed and evaluated, the award will be made based on qualifications, compliance with specifications as well as price. The bid is structured to include all 4 modulares up to three years old, 4 new modulares (the same standard as Oak Hill base bid and meet stretch energy code), and all 4 green modulares (the same as Oak Hill). Once the bid is awarded, construction will begin with an installation completion of November 1, 2011.

The letters to the Sprinkler Appeals Board have been sent as of July 8, 2011; the Public Buildings Commissioner awaits the response with a time for a hearing on the request for time extension of installation of the elementary school sprinkler systems.

Day Middle School: Design development work and programming discussions are proceeding with Brian Turner, Principal of Day Middle School. The goal is to finalize programming needs ranging from the classroom types and sizes, technology, size and specifications of administrative work areas, nurse's office, conference room, toilet rooms, storage space, open areas, and numerous other functional areas. The timeline is continually reviewed with planning, design, bidding, phasing, and final furnishing taken into account. As of now, the project is likely to be complete in early 2013. Principal Turner is working on interim plans for teaching spaces with the Operations Department as well as the school faculty and community. The current work on details of the needs is critical in the final planning process over the next few months.

Long-Term Facilities Planning: The Municipal Building Assessment is underway through the services of Kleinfelder SEA Consultants. The approach to the review of 43 city buildings, not including the schools, is to conduct a condition assessment of each building. The assessment takes into account the probability of failure of various systems and facilities as well as the consequences of failure of those systems. This information allows the consultant working with the city team to rank the needs in priority order.

In addition to the above-mentioned work, the school facilities study and evaluation will be brought up to date by accounting for current and projected enrollments by school and grade and by adjusting the prior evaluation to reflect any changes including capital improvements such as window replacements, new roofs, boilers, and any changes to the conditions of the buildings. The scope of work for that review is being prepared for the architects/consultants who will update the information. At the completion of the review, the information will be submitted to the Commission of Public Buildings for incorporation into the city facilities evaluation discussed above.

The report on the facilities review will be presented to the Board of Aldermen on October 17, 2011.