

NEWTON PUBLIC SCHOOLS

100 Walnut Street, Newtonville, MA 02460

AREA CODE (617) 559-9025

Memorandum

TO: David Fleishman, Superintendent
School Committee

FROM: Sandra Guryan, Deputy Superintendent/Chief Administrative Officer

DATE: April 20, 2011

RE: Short-Term Facilities Update

The attached presentation provides an update on short-term facilities projects including the Day Middle School addition and renovation and elementary modular classroom construction. Included is an updated timeline similar to the one presented to the Programs and Services Committee of the Board of Aldermen on April 13, 2011. This presentation includes timelines for both the Day Middle School and elementary projects.

HMFH Architects, Inc. has been hired to design modular classrooms for Horace Mann (1), Burr (1) and Zervas (2). Meetings have been held with the architects, Newton Public Schools administration, and City Public Buildings. Currently, site reviews for the modulars are being conducted at each of the schools. A timeline for completion is included in the attached presentation, with three new modular classrooms installed by September 2011. Burr school is being reviewed for both internal and external construction options. The modular for Horace Mann would not be installed for September 2011, but 2012 based on current enrollment needs.

Newton Public Schools Short-term Facilities Update

April 13, 2011

Timelines Updated on 4/20/11

Topics Covered Tonight

- Elementary School Space Needs for Five Schools
 - Project Time Line for Modulars
 - Project Time Line for F.A. Day Middle School
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Elementary Modulares

- Consideration for space modifications at the following elementary schools:
 - Zervas
 - Burr
 - Countryside
 - Horace Mann
 - Mason-Rice
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Zervas Elementary 17

Fiscal Yr.	# of Students	# of Classrooms
FY 11	349	16
FY 12	349	16
FY 13	362	16
FY 14	373	17
FY 15	380	17

- Zervas is currently filled to capacity, with more than 6 Special Education programs sharing an undersized space.
-

Burr Elementary

19

Fiscal Yr.	# of Students	# of Classrooms
FY 11	391	17
FY 12	403	18
FY 13	404	18
FY 14	410	18
FY 15	432	19

- Burr needs an additional classroom for incoming K. Feasibility of modular or internal renovations are under consideration.
-

Countryside Elementary

25

Fiscal Yr.	# of Students	# of Classrooms
FY 11	499	22
FY 12	519	23
FY 13	535	24
FY 14	533	24
FY 15	548	24

- Countryside School is the largest elementary school. A school size task force is reviewing short and long term options and will report to the School Committee in May.
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Horace Mann Elementary 18

Fiscal Yr.	# of Students	# of Classrooms
FY 11	373	17
FY 12	383	17
FY 13	391	18
FY 14	405	18
FY 15	397	18

- Horace Mann's incoming K registrations are currently under projection. A modular is not needed for September, 2011, however, future projections indicate a need for an additional classroom in upcoming years.
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Mason-Rice Elementary

21

Fiscal Yr.	# of Students	# of Classrooms
FY 11	442	19
FY 12	428	19
FY 13	440	19
FY 14	430	18
FY 15	415	18

- Mason-Rice looks to be able to manage the short-term population growth in its current classroom configuration without the addition of a modular classroom. Future projections show a decline in student population.
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Timeline for Modulares

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|---|-----------|
| <input type="checkbox"/> Design Funds Request/Approval | Completed |
| <input type="checkbox"/> Schematic Design | May 2011 |
| <input type="checkbox"/> Schematic Design Review by DRC | May 2011 |
| <input type="checkbox"/> Site Plan Approval Hearing/Public
Facilities Approval | June 2011 |
| <input type="checkbox"/> Finance Committee Approval | June 2011 |
| <input type="checkbox"/> Full Board Approval | June 2011 |
| <input type="checkbox"/> Construction Documents | June 2011 |
| <input type="checkbox"/> Construction Documents Review by
DRC | June 2011 |

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Timeline for Modulares

- Advertise Central Register June 2011
 - Specifications/Plans Available June 2011
 - Pre-Bid Conference June 2011
 - General Bids Due Mid-July 2011
 - Contract Award Mid-July 2011
 - Construction Period Through September 2011
 - F & E Installation October 2011
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Timeline for F.A. Day Addition & Renovation

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|--------------------------|---|-------------------|
| <input type="checkbox"/> | Design Funds Request/Approval | Completed |
| <input type="checkbox"/> | Architect RFQ Responses Due | End of April 2011 |
| <input type="checkbox"/> | Designer Selection | May 2011 |
| <input type="checkbox"/> | Schematic Design | June 2011 |
| <input type="checkbox"/> | Schematic Design Review by DRC | June 2011 |
| <input type="checkbox"/> | Site Plan Approval Hearing/Public Facilities Approval | June 2011 |
| <input type="checkbox"/> | Finance Committee approval | June 2011 |
| <input type="checkbox"/> | Full Board Approval | July 2011 |
| <input type="checkbox"/> | Design Development | July 2011 |
| <input type="checkbox"/> | Design Development Review by DRC | July 2011 |
| <input type="checkbox"/> | Construction Documents | Aug – Oct 2011 |

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Time Line for F.A. Day Addition & Renovation

- Construction Documents Review by DRC Oct 2011
 - Advertise Central Register Nov 2011
 - Specifications/Plans Available Nov 2011
 - Pre-bid Conference Dec 2011
 - Filed Sub-bids Due Dec 2011
 - General Bids Due Dec 2011
 - Contract Award Jan 2012
 - Construction Period Mar – Aug 2013
 - F&E Install & Occupancy Phased, starting Jan 2013
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