

NEWTON PUBLIC SCHOOLS

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Memorandum

TO: David Fleishman, Superintendent
School Committee

FROM: Sandra Guryan, Deputy Superintendent/Chief Administrative Officer

DATE: November 13, 2013

RE: Angier Elementary School Project
Carr School Swing Space Project
Day Middle School Construction Project
Elementary School Modular Project
Zervas Elementary School Project
Cabot Elementary School MSBA Site Study
Short-Term Space

This update addresses information on the Angier Elementary School project, the Carr School swing space project, the Day Middle School construction project, the elementary school modular project, the Zervas Elementary School project, the Cabot Elementary School MSBA Site Study and Short-Term Space.

I. Angier Elementary School Project

On October 2, 2013, the MSBA approved the Angier project scope and budget enabling the project to move into the Design Development (DD) phase. On October 7, 2013 the Board of Aldermen approved \$37,500,000 in total funding. This amount includes the MSBA's estimated total facilities grant of \$10,839,093 - \$11,509,438.

DiNisco Design Partnership (DDP) has begun design development and is presently at 50% DD and is scheduled to reach 100% in January followed by a submittal to the MSBA in early February 2014. Joslin Lesser Associates (JLA) is coordinating weekly design meetings with various user groups and is responsible for all documentation which includes schedules, reports, and distribution lists for each type of meeting. The following are planned key dates regarding next steps in the Angier design development process:

October 22 – December 17, 2013	Weekly design meetings
November 20, 2013	DRC review of 50% design development (DD)
December 4, 2013	Public Facilities Committee update on 50% DD
December 12, 2013	ASBC/DRC review of 50% DD
January 30, 2014	ASBC/DRC review and vote on 100% DD
February 3, 2014	School Committee/Board of Aldermen 100% DD Presentation
February 10, 2014	100% Design Development submittal to MSBA

Early construction packages for site work, such as the retaining wall abutting the MBTA property, will be bid in April 2014 so that construction on the site may begin by July 2014, while bidding of full construction documents is anticipated in September 2014.

An informational meeting is in the planning stage for the Angier community regarding the move to Carr School, including transportation.

II. Carr School Swing Space Project

Construction is proceeding on schedule. Interior framing is complete, while rough HVAC, ductwork, electrical and plumbing are ongoing. The roof and gutter installation is approaching completion. A new entrance ramp has been completed. Installation of the foundation for the new elevator is complete and exterior steel framing of the addition to house the elevator has begun. Work on the building exterior is also making progress and the new windows are expected to be delivered in December. Transportation planning is underway as referenced above.

III. Day Middle School Construction Project

Final punch list items have been completed. An exterior bench is due to be installed the week of November 4, 2013 and once installed, the project will be complete.

IV. Elementary School Modular Project

All of the modulares have been installed and occupied. Final punch list items are being completed.

V. Zervas Elementary School Project

On October 1 and 2, 2013, the City's Designer Selection Committee (DSC) interviewed five firms for Owner's Project Manager services and recommended the firm of Joslin Lesser & Associates (JLA) as the number one recommendation to the Mayor, based on the company's proposal, interview, overall understanding of the project and very positive feedback from others working with the firm on the Angier School project. The contract with JLA has been executed and they have begun coordinating the work of the Zervas Working Group and assisting with the selection of a designer for the project.

The Request for Services (RFS) for designer services was advertised on October 17, 2013. An informational briefing session and facility tour was held on October 25, 2013 and was attended by fourteen design firms. Proposals were received from nine firms on November 4, 2013 and were submitted to the City's Designer Selection Committee (DSC) for review. The DSC will interview top-ranked firms on November 20, 2013 and will make a subsequent recommendation to the Mayor. As soon as the designer is hired, the Zervas feasibility study will begin with an approximate four-month timeline to be completed in March 2014.

VI. Cabot Elementary School MSBA Site Study

On September 24, 2013, a site study visit was conducted by three MSBA staff members and two senior architectural consultants with extensive knowledge of building systems and educational programs. They were met on site by the superintendent and administrative staff, including the school principal. The site visit was thorough in highlighting the overcrowding and building infrastructure needs and how these deficiencies affect the educational program. The MSBA conducted twelve similar site study visits across the Commonwealth in 2013 and is expected to invite some districts into their project eligibility pipeline by early 2014.

VII. Short-Term Space

It is expected that one Pre-K class from Lincoln-Eliot will move to the Education Center in September 2014; one class was moved in September 2013. The administration continues to review this and other short-term space needs as the enrollment projections become further defined.