



Newton Public Schools • 100 Walnut Street • Newton, MA • 02460

Pre-registration Certification-METCO

The following information is for families residing with another **Boston** family. Forms must be completed, notarized and returned to the Newton Public Schools, Room 301, 100 Walnut Street, Newton, MA 02460.

In order to attend the Newton Public Schools via the METCO Program, a student must actually reside in the city of Boston. The residence of a minor child is presumed to be the legal, primary residence of the parent(s) or guardian(s) who have physical custody of the child.

In determining residency, Newton Public Schools reserves the right to request a variety of documentation and to conduct an investigation into where a student actually resides. Those families who cannot provide requested proof of residency will be referred for a residency check by the Newton Police Department, Community Services Bureau. Because residency can, and does, change for students and their families during the course of the academic year, we may continue to verify residency after the commencement of classes and we may act upon anonymous tips received to conduct a residency verification investigation. It is also the responsibility of parent(s)/guardian(s) to notify school personnel immediately if a change in residency occurs. In addition to parent/guardian information, we also require information from the owner of the property and the resident(s) in shared tenancy where a family currently resides.

Families found to be in violation of the residency guidelines will face strict penalties, including, but not limited to, immediate dismissal from school; per diem fines for the education and related services accessed as a non-resident which are based on the per pupil cost to the district; and possible legal action.

Directions:

1. **Pre-registration Certification Form** – the Parent(s)/Guardian(s) must complete all information and have the form notarized.
2. **Shared Tenancy Form** – If the family is residing with a tenant and not the property owner, the person whose name appears on the lease agreement must complete all information and have the form notarized.
3. **Property Owner Pre-registration Certification Form** – The owner of the property must complete all information and have the form notarized.

All forms must be returned to Newton Public Schools, 100 Walnut Street – Room 301, Newton, MA 02460.



Parent(s)/Guardian(s) Pre-registration Certification Form

Parent(s)/Guardian(s) Information

Name		Relationship	
Current Address			
Expected Dates of Residency at Current Address			
Home Phone	Cell Phone	Email Address	
Employer		Work Phone	
Previous Address			Country
Do you own a motor vehicle? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If Yes, is the motor vehicle registered in the City of Boston? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If No, please explain _____			

I have legal custody of the following children who will reside with me at the above address:

Name	Date of Birth
Previous School	
Grade Level Completed	Date of Withdrawal

Name	Date of Birth
Previous School	
Grade Level Completed	Date of Withdrawal

Name	Date of Birth
Previous School	
Grade Level Completed	Date of Withdrawal

Name	Date of Birth
Previous School	
Grade Level Completed	Date of Withdrawal

1. The student(s) keep(s) his/her personal possessions at the address listed in this certification.

Yes No If No, please explain _____

2. The student(s) return(s) to the address listed in this certification at the end of each school day and spend(s) the evening/night.

Yes No If No, please explain _____

3. The student(s) receive(s) his/her mail at the address listed in this certification.

Yes No If No, please explain _____

4. The student(s) stay(s) at the address listed in this certification over weekends, holidays, and vacation periods.

Yes No If No, please explain _____

For Students in Grades 9 - 12

5. Does the student own a motor vehicle?

Yes No

6. If Yes, is the motor vehicle registered in the City of Boston?

Yes No If no, please explain _____

I swear under pains and penalties of perjury that the answers above are true and accurate.

Signature of Parent/Guardian

Date

COMMONWEALTH OF MASSACHUSETTS, MIDDLESEX, SS.

Subscribed and sworn to me, this _____ day of _____, 20____

Notary Public

My Commission Expires

(Please print or stamp name)

Notary Seal



Shared Tenancy Pre-registration Certification Form

***In addition to the information below, please provide a copy of your lease signed by yourself and landlord and two utility bills as proof of residency.**

Tenant Information

Name		Relationship to Family
Address		
Home Phone	Cell Phone	Email Address

I am the tenant living at _____, Boston, MA and
(Address)

acknowledge that the following persons will be residing with me at the above address and the minor children will be registering or school in school in Newton via the METCO Program:

Name of Parent(s)/Guardian(s)		
Home Phone	Cell Phone	Email Address

Please list all minor children living with the Parent(s)/Guardian(s) listed above.

Name	Date of Birth
Name	Date of Birth
Name	Date of Birth
Name	Date of Birth

Expected dates of residency for this family at the address listed above:

From:	To:
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I swear under pains and penalties of perjury that the answers above are true and accurate. I understand that it is my obligation to inform the Newton Public Schools if there is a change in the residency of this family.

Signature of Tenant

Date

COMMONWEALTH OF MASSACHUSETTS, MIDDLESEX, SS.

Subscribed and sworn to me, this _____ day of _____, 20__

Notary Public

My Commission Expires

(Please print or stamp name)

Notary Seal



Property Owner Pre-registration Certification Form

Property Owner Information

Name	Relationship to Family	
Address		
Home Phone	Cell Phone	Email Address

I am the owner of the property at _____, Boston, MA and
(Address)

acknowledge that the following persons will be residing at the above address and the minor children will be registering for school in Newton via the METCO Program:

Name of Parent(s)/Guardian(s)		
Home Phone	Cell Phone	Email Address

Please list all minor children living with the Parent(s)/Guardian(s) listed above.

Name	Date of Birth
Name	Date of Birth
Name	Date of Birth
Name	Date of Birth

Expected dates of residency for this family at the address listed above:

From:	To:
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I swear under pains and penalties of perjury that the answers above are true and accurate. I understand that it is my obligation to inform the Newton Public Schools if there is a change in the residency of this family.

Signature of Property Owner

Date

COMMONWEALTH OF MASSACHUSETTS, MIDDLESEX, SS.

Subscribed and sworn to me, this _____ day of _____, 20__

Notary Public

My Commission Expires

(Please print or stamp name)

Notary Seal