

# NPS Observation Notes Form

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*This form is to be used by the evaluator to take notes during an observation. It is an optional form. Evaluators may use other formats (including handwritten) for taking notes during an observation.*

*These notes do not need to be shared electronically with the educator. These notes do not take the place of the post-observation conference and its associated write-up.*

Educator—Name: \_\_\_\_\_

Observer—Name: \_\_\_\_\_

Class/Subject: \_\_\_\_\_ Grade/Level: \_\_\_\_\_

Date, Time and Duration of Observation: \_\_\_\_\_

Announced or Unannounced Observation:

Observation Notes

Questions to Ask During the Post-Conference